

TADMARTON PARISH COUNCIL
MINUTES OF A REMOTE PARISH COUNCIL MEETING
HELD ON MONDAY 1st MARCH 2021 AT 7PM

Councillors Present

Tim Turner (Chairman), Jane Fitzpatrick, Paul Higley (arrived late), Oliver Perera and Kevin Tomblin

Christine Coles (Parish Clerk)

21/21. Apologies

Cllr Kingsford

21/22. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

There were no interests to declare.

21/23. Public participation session

There were no members of the public present.

21/24. To approve the minutes of the last meetings held on 18th and 25th January 2021

The minutes were approved and signed as a true record of the last meetings.

21/25. To review the action list

Verge repair work outside The Manor – Cllr Tomblin knows of a local contractor who he can approach.

New notice-board for Lower Tadmarton – Cllr Fitzpatrick has found a local supplier. She will circulate the price. The idea in principle was agreed.

Defibrillator - New pads were ordered and have been swapped in each defibrillator.

Cllr Vacancies – An advert was put in the February link but nobody has come forward. The advert will be put in the April Link.

Precept 2021/22 – CDC were notified of the agreed amount.

21/26. To receive an update on highway issues (TT)

The Chair has forwarded a villager complaint re traffic coming down the Shutford Road and approaching the bridge at speed to OCC Highways.

- a. Traffic Calming Signs for Stant Hill. There is an increasing amount of traffic using side roads since lockdown. Stant Hill is narrow with no passing places. Pedestrian use has increased and there are more courier drivers on the road. There is no space for a verge to make a footpath near the dwellings. There is the added problem with excess water and springs further down which is being addressed.

21/27. To discuss aide memoires for parishioners

A discussion had previously taken place about providing a checklist for people to refer to if they had a problem to resolve. Some problems can be resolved with outside agencies and do not fall under the remit of the Parish Council. The Parish Council are happy to discuss any issues with parishioners but parishioners can also report problems themselves if they have the correct contact information.

Action: Cllr Higley to produce a draft note and circulate.

21/28. To discuss and receive an update on footpaths

- a. Bridleway 12 (TT) – There is no further update.
- b. Footpath between Tadmarton and Swalcliffe. A request has been received from Tracy Lean in Swalcliffe re the circular walk from Swalcliffe to Tadmarton via Swalcliffe Lea. She asked if a footpath could be created from where the houses stop at Ushercombe View, Tadmarton to Swalcliffe. The last section has to be walked either on the road or grass verge which is often wet and long in places. It was agreed this would be put on hold as Councillors are working on other footpaths at the moment.

21/29. To receive an update on the bus shelter for Brookfield Rise

The bus shelter has been ordered. Cllr Fitzpatrick has arranged for the bench to be moved soon.

21/30. To discuss solutions to the parking by the bus stop opposite the pub

OCC Highways have suggested that bus cage is marked on the road by the bus stop. It was agreed to go ahead with this approach.

Action: The Parish Clerk to talk to Highways.

21/31. To discuss responsibilities for the defibrillator Guardians

Cllr Perera had contacted the Ambulance Service to find out listed guardians. The list is out of date. Cllr Kingsford has agreed to look after the one by the village hall, Cllr Fitzpatrick is the guardian for the one in Lower Tadmarton and John Lang for Highlands. It was agreed that a list of responsibilities will be circulated to all guardians.

Action: Cllr Fitzpatrick to contact the Ambulance Service to find out responsibilities.

21/32. Finance Report

The following payments were approved under statutory powers:

- £10,779.00 to Signway Supplies (new village gateways)
- £315.83 To Parish Clerk (hours)
- £78.80 to HMRC
- £259.20 to Parish Clerk (pads for defibrillators)

To consider a donation for the Link

It was agreed to give a donation of £250.00.

Action: The Parish Clerk to arrange the payment.

To consider a request for funding from Volunteer Driver Service

A request has been received from Volunteer Driver Service who take people to essential appointments throughout Cherwell when there is no alternative transport available. The funding would be put towards PPE costs which amounts to £2000.00 per month. It was agreed not to give a donation as it would set a precedent.

21/33. Planning applications

The following applications had been received since the last meeting:

- 20/03706/F and 20/03707/LB, New gym room in garden of listed cottage at Yeomans, Main Street. Supported by PC.
- 20/03670/LB, To replace the glass roof on the conservatory with a solid tiled room with insulation at Mayfield Cottage, Hollow Road. Supported by PC.
- 21/00232/F, Ground floor porch to rear of property (resubmission of 20/00410/F) at 19 Brookfield Rise. Under consideration.
- 20/02965/F, Demolition of conservatory, workshop, pergola and linked study. Erection of new kitchen extension and new garden room at Malcolms Cottage, Main Street. Granted by CDC.

An application was received after the agenda had been issued:

- 21/00461/F, Single storey extension to form new utility room at Austins Farm, Main Street. Under consideration.

21/34. Correspondence

The following correspondence had been received and circulated:-

- CDC, Cherwell Local Plan Review 2040 – Village Service Questionnaire. The Parish Clerk to complete.
- CDC, Containing Outbreak Management Fund
- CDC, Cherwell Community Emergency. It was agreed not to produce one.
- OCC, Local Transport and Connectivity Plan Vision Consultation

21/35. Councillors Reports

It was noted that Mr and Mrs Millar of Highlands would like to give up their allotment plot.

Action: The Parish Clerk to contact the next person on the waiting list.

21/36. Date and Time of next meeting

Monday 19th April 2021 at 7pm

There being no other business, the meeting closed at 8.50pm.

DRAFT